

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: February 26, 2020

**A Public Hearing to consider the 2020-2021 Educational Service Center office calendar and the 2020-2021 Early Learning Center school calendar.**

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, February 26, 2020. The meeting was called to order by Mr. Barnhart at 8:30 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes

Absent: Sero

Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Ms. Dotson updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 20-08

1. It is recommended that the Board approve:

- a. Minutes of the organizational and regular meeting of the Board held on January 15, 2020.
- b. Financial Report and Condition of Funds for January, 2020 as reviewed and read.
- c. Payment of January bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Judy Maldonado moved, seconded by Deborah Melda that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes

Absent: Sero

Motion Carried

SUPERINTENDENT'S REPORT

- Special projects presentation from Debbie Hunt
- General updates

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 20-09

- a. To approve the service agreement with Bay Village City Schools to provide a Literacy Consultant for 2 days to be completed by June 10, 2020 at a cost of \$1,500.
- b. To approve the service agreement with Sheffield/Sheffield Lake City Schools to provide Literacy Curriculum Review on February 26, 2020 at a cost of \$825.
- c. To approve the service agreement with Amherst Exempted Village Schools for a part-time speech-language pathologist effective February 19 - May 27, 2020 at an estimated cost of \$7,370.40.
- d. To approve the service agreement with Avon Local Schools for a substitute educational aide effective February 4 - May 4, 2020 at an estimated cost of \$5,100.

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- e. To approve the service agreement with Oberlin City Schools for an Academic Instruction Coach effective January 29 - May 29, 2020 at an estimated cost of \$36,300.
- f. To approve the service agreement with Oberlin City Schools for an IEP student slot at Pathways to Success for the remainder of the school year at an estimated cost of \$5,435.01.
- g. To approve the Settlement Agreement and Full and Final Release.
- h. To approve the 2020-2021 Educational Service Center of Lorain County office calendar:

**Educational Service Center of Lorain County  
School Calendar  
2020-21**

**EXHIBIT "A"**

<b>July '20</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>January '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
			1	2	3		1-New Year's Day					1
3-Independence Day	6	7	8	9	10			4	5	6	7	8
	13	14	15	16	17		15-Staff/Wellness Meeting	11	12	13	14	15
	20	21	22	23	24		18-M.L.King Day	18	19	20	21	22
	27	28	29	30	31			25	26	27	28	29
<b>August '20</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>February '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
5-First Day 10-mos.	3	4	5	6	7			1	2	3	4	5
	10	11	12	13	14			8	9	10	11	12
19-First Day Teachers/Staff Meeting	17	18	19	20	21		15-President's Day	15	16	17	18	19
	24	25	26	27	28			22	23	24	25	26
	31											
<b>September '20</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>March '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
			1	2	3	4		1	2	3	4	5
7-Labor Day	7	8	9	10	11			8	9	10	11	12
	14	15	16	17	18			15	16	17	18	19
	21	22	23	24	25			22	23	24	25	26
	28	29	30					29	30	31		
<b>October '20</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>April '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
				1	2		2-Good Friday				1	2
	5	6	7	8	9		Apr 5-9 Spring Break	5	6	7	8	9
	12	13	14	15	16			12	13	14	15	16
	19	20	21	22	23			19	20	21	22	23
	26	27	28	29	30			26	27	28	29	30
<b>November '20</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>May '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
	2	3	4	5	6			3	4	5	6	7
	9	10	11	12	13			10	11	12	13	14
	16	17	18	19	20		31-Memorial Day	17	18	19	20	21
26-Thanksgiving Day	23	24	25	26	27			24	25	26	27	28
	30							31				
<b>December '20</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>June '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
		1	2	3	4		3-Last Day Teachers/Staff Meeting		1	2	3	4
	7	8	9	10	11		15-Last Day 10 mos.	7	8	9	10	11
	14	15	16	17	18			14	15	16	17	18
Dec 21-Jan 1 Winter Break	21	22	23	24	25			21	22	23	24	25
	28	29	30	31				28	29	30		
<b>Key:</b>												
Holidays							1st and last day for teachers					
Non-paid day off for staff							1st and last day for 10 mo. employees					
Staff meeting, all employees							Day off - 9 & 10 month staff					

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Regular Meeting  
Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: February 26, 2020

- i. To approve the 2020-2021 Early Learning Center school calendar:



"EXHIBIT B"

2020-2021 School Year Calendar

<b>July 2020</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>August 2020</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>September 2020</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>October 2020</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>November 2020</b> SU MO TU WE TH FR SA 1 2 3 (4) (5) 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>December 2020</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>January 2021</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>February 2021</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
<b>March 2021</b> SU MO TU WE TH FR SA 1 2 (3) (4) 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April 2021</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May 2021</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June 2021</b> SU MO TU WE TH FR SA 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

**General Notations:**  
 August 3, 2020 First Day: Office Staff  
 August 19, 2020 First Day: Teachers/Paras  
**August 31, 2020 First Day: Students**  
 November 4, 2020 Fall Parent/Teacher Conferences  
 November 5, 2020 Fall Parent/Teacher Conferences  
 March 3, 2021 Spring Parent/Teacher Conferences  
 March 4, 2021 Spring Parent/Teacher Conferences  
**May 28, 2021 Last Day: Students**  
 June 3, 2021 Last Day: Teachers/Paras  
 June 11, 2021 Last Day: Office Staff

**Grading Trimesters (noted in red)**  
 1st: Sept. 8th-Nov. 13th  
 2nd: Nov. 16th-Feb. 19th  
 3rd: Feb. 22nd-May 21st

**Report Card Release Dates**  
 December 1, 2020 1st Trimester  
 February 22, 2021 2nd Trimester  
 May 25, 2021 3rd Trimester

**(P) Professional Development: No Students**  
 October 9, 2020 January 15, 2021 March 5, 2021

**(H) Holidays: No Students**  
 November 23, 2020 February 12, 2021  
 ( ) = Parent/Teacher Conferences - 4:30-7:30  
 November 6 & 7, 2020 March 4 & 5, 2021

**Special Days**  
 September 7, 2020 Labor Day  
 Nov. 24th thru Nov. 27th Thanksgiving Break  
 Dec. 21st thru Jan. 1st Winter Break  
 January 18, 2021 Martin Luther King Jr. Day  
 February 15, 2021 Presidents' Day  
 April 2, 2021 Good Friday  
 April 5th thru April 9th Spring Break

**PTO Meetings Dates: 11:00 am & 12:30 pm**  
 September 15th, October 13th, November 10th  
 January 12th, February 16th, March 16th  
 April 13th, May 11th

**List of Events (events are subject to change)**

**AUGUST**  
 24 Parent Information Night 6:00-7:00 pm  
 25 Peer Screening: Grey & Red Rooms - AM from 9:00-11:00; PM from 1:00-3:00  
 26 Peer Screening: Purple & Yellow Rooms - AM from 9:00-11:00; PM from 1:00-3:00  
 27 Peer Screening: Green Room & make ups - AM from 9:00-11:00; PM from 1:00-3:00  
 27 Open House: AM classes from 5:00-6:00; PM classes from 6:00-7:00; Full Day Green Room can come anytime

**SEPTEMBER**  
 16 Apple Hill Field Trip: Yellow & Purple classes: AM attends at 8:00; PM attends at 1:00 - GREEN ROOM attends in AM  
 17 Apple Hill Field Trip: Red, Blue & Grey classes: AM attends at 9:00; PM attends at 1:00

**OCTOBER**  
 1 Picture Day  
 8 Fire Fighter visit: 10:00 am & 2:00 pm  
 10 Fall Festival: 10:00-12:00  
 19 Mama Jo's Pie Sale Begins  
 20 SMILES Dentist Visit  
 30 Halloween Parade: AM classes at 10:00; PM classes at 2:00; Green Room attends At 2:00

**NOVEMBER**  
 2-19 Blessing House Food Drive  
 2 Pie Sale Ends  
 20 Grandfriends Day: Yellow & Purple AM at 10:00; Yellow, Green & Purple PM at 2:00  
 21 Fun Play Date & Vendor Sale: 10:00-1:00  
 23 Mama Jo's Pie Pickup: 8:00 - 5:30

**DECEMBER**  
 17 Movie Day  
 18 Christmas Program: Grey, Red & Blue AM classes: 10:00-10:30, PM classes 2:00-2:30; Purple, Yellow AM classes: 10:30-11:00, PM classes: 2:30-3:00, Green room attends PM only

**JANUARY**  
 4-29 APL Donation Drive  
 22 Jungle Terry 10:00 & 12:45  
 29 Donut's with Dudes: Blue, Red & Grey - AM classes at 10:00; PM classes at 2:00

**FEBRUARY**  
 5 Bubble Lady 10:00 & 12:45  
 6 Beach Party (family event) 10:00-12:00

**MARCH**  
 1 Malley's Candy Sale Starts  
 1-5 Right to Read  
 6 Pirate & Princess Party 10:00-12:00  
 11 Spring Field Trip: Yellow & Purple AM at 10:00, PM at 1:00 GREEN ROOM attends in AM  
 12 Spring Field Trip: Grey, Blue & Red AM at 10:00, PM at 1:00  
 23 Malley's Candy Sale Ends  
 26 Fairy Tale Theater: AM Yellow & Purple at 10:00; PM Green, Yellow & Purple at 2:00  
 29 Malley's Candy Delivery

**APRIL**  
 1 Constructasaurus: 10:00 & 12:45  
 19-25 Earth Fair Week  
 23 Lemonade with Ladies: Grey, Blue & Red - AM classes at 10:00, PM classes at 2:00

**MAY**  
 1 Planting Play Date  
 3-7 Teacher Appreciation  
 21 Field Day  
 25 Field Day Rain Date  
 28 Ice Cream Social: AM Classes at 10:00, PM Classes at 2:00, Green room attends at 2:00

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart=yes; Kalina=yes; Maldonado=yes; Melda=yes  
 Absent: Sero  
 Motion Carried

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Date: February 26, 2020

2. REDUCTION IN FORCE: 20-10

**WHEREAS**, ORC Section 3319.17 and Board Policy 3131 provides that a Governing Board of Educational Service Center may make a reduction in force of its teaching staff for "staff reorganization" and

**WHEREAS**, the Lorain County Juvenile Courts have reorganized their programs due to a decrease in enrollment and as a result a position has been eliminated at the Detention Home Facilities and

**WHEREAS**, current certification prohibits said teacher from any other teaching positions that are staffed by the Educational Service Center of Lorain County and

**WHEREAS**, it is necessary for the Board of Education to reduce its teaching staff for the 2020-2021 school year at the Lorain County Detention Home pursuant to ORC Section 3319.17 and Board Policy 3131,

**NOW THEREFORE**, the Governing Board voting in the affirmative hereby adopts the following:

- a. That pursuant to ORC 3319.17 it is necessary to reorganize the teaching staff at the Lorain County Detention Home Facilities and since no other programs have the same certification, said reduction is to take effect July 31, 2020.
- b. That the Superintendent is directed to make a recall list for the teacher being reduced-in-force, if the teacher has continuing contract status with the Educational Service Center.
- c. That the Treasurer is hereby directed to notify the Lorain County Detention Home Facility Teacher to be reduced of the Governing Board's action and to also provide said suspended teacher with the appropriate COBRA notice.

Effective July 31, 2020, **Dawn Gibson**, teacher at the Lorain County Detention Home Facility is reduced in force.

Ken Kalina moved, seconded by Deborah Melda that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes  
Absent: Sero  
Motion Carried

3. PERSONNEL: 20-11

- a. To employ **Kate Hamilton**, Academic Instructional Coach assigned to Oberlin City Schools, effective January 29 - May 29, 2020 at Step 13 MA+30 of the Teachers/School Psychologist/SLP salary schedule (pro-rated to \$26,068.29). All costs to be paid by Oberlin City Schools.
- b. To employ **Morgan Catalano**, part-time Speech Language Pathologist assigned to Amherst Exempted Village Schools, effective February 26 - May 27, 2020 at Step 5 MA of the Teachers/School Psychologist/SLP salary schedule, 2 days a week (pro-rated to \$6,109.75). All costs to be paid by Amherst Exempted Village Schools.
- c. To employ **Morgan Catalano**, part-time Speech Language Pathologist assigned to St. Joseph Amherst/JVS, effective for the 2020-21 school year at Step 6 MA of the Teachers/School Psychologist/SLP salary schedule, 2 days a week. All costs to be paid by Amherst Exempted Village Schools.
- d. To employ **Victoria Landis**, Substitute Educational Aide assigned to the Avon Preschool, effective February 12 - May 4, 2020 to be paid \$11 per hour by submission of timesheets, not to exceed 32 hours a week. All costs to be paid by Avon Local School.

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- e. To approve supplemental contracts for the following:

**Jessica Davis**, Preschool Teacher Early Learning Center, effective August 15 2019 - May 29, 2020 for required professional development outside of her contract to be paid at her hourly rate by submission of timesheets, not to exceed 20 hours.

**Sue Gest**, Substitute Extended Care Assistant, effective January 28 - May 22, 2020 to be paid \$9.53 per hour by submission of timesheets.

**Victoria Landis**, Substitute Educational Aide, effective February 12 - May 4, 2020 for required professional development outside of her contract to be paid \$11 per hour by submission of timesheets, not to exceed 10 hours.

- f. To revise resolution #19-49(z) **Carol Lepi** additional \$1,000 travel for the 2019-2020 school year.
- g. To approve FMLA for **Moira Erwine**, Director of Professional Development and Curriculum, effective January 28 - March 3, 2020 due to family member's serious health condition. All accrued sick and personal leave will be used before an unpaid leave.
- h. To approve sick leave for **Moira Erwine**, Director of Professional Development and Curriculum, effective March 4 - April 28, 2020 due to family member's serious health condition. All accrued sick and personal leave will be used before an unpaid leave.
- i. To approve FMLA for **Kathryn Hall**, Educational Aide assigned to Avon Local Schools, effective January 31 - April 24, 2020 due to personal illness. All accrued sick and personal leave will be used before an unpaid leave.
- j. To approve sick leave for **Kathryn Hall**, Educational Aide assigned to Avon Local Schools, effective April 25 - May 4, 2020 due to personal illness. All accrued sick and personal leave will be used before an unpaid leave.
- k. To approve FMLA for **Carolyn Richardson**, Speech Pathologist assigned to Avon Local Schools, effective March 25 - May 10, 2020 due to personal illness. All accrued sick and personal leave will be used before an unpaid leave.
- l. To approve out-of-state travel expenses for **Alexandra Kelly**, Post-Secondary Transition Consultant SST, to attend Association of People Supporting Employment First (APSE) in Denver, CO on June 15-18, 2020 at an estimated cost of \$2,993 to be paid through Fund 516 and Transition Enhancement Funds.
- m. To approve out-of-state travel expenses for **Dave Miller**, Director of Technology and Innovation to attend the ISTE National Technology Conference in Anaheim, CA on June 28 - July 1, 2020 at an estimated cost of \$1,750 to be paid through NORT2H funds.
- n. To accept the resignation of **Myra Cesear**, SLP assigned to St. Joseph Amherst/JVS, effective June 30, 2020.
- o. To accept the resignation of **Nicholas Silecky**, Computer Technician assigned to Sheffield/Sheffield Lake City Schools, effective November 22, 2019.
- p. To accept the resignation due to retirement of **Moira Erwine**, Senior Director Curriculum Instruction and Professional Development, effective July 31, 2020.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes  
 Absent: Sero  
 Motion Carried

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4. LERC BOARD OF DIRECTORS: 20-12

- a. To approve the minutes for the meeting on November 15, 2019.
- b. To approve the Fiscal Reports for the following Consortium Programs (November and December, 2019):

Insurance

Life Insurance

Judy Maldonado moved, seconded by Deborah Melda that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes

Absent: Sero

Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 20-13

Judy Maldonado moved, seconded by Deborah Melda that the meeting be adjourned at 9:07 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes

Absent: Sero

Motion Carried

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President

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Treasurer